

Could YOU be a Trustee?



APPOINTMENT OF TRUSTEES
Information pack

SEFYDLIAD
bevan
FOUNDATION



Could you be a Trustee?

The Bevan Foundation is Wales' most influential think tank. We create insights, ideas and impact that help to end poverty and injustice in Wales. It is a registered charity (no. 1104191) and company limited by guarantee.

We are looking for up to four new trustees to join our board, as current trustees have retired or are due to retire after eight years in post.

This is an exciting opportunity to get involved with our high impact team. You'll help to increase understanding of the challenges facing people in Wales, help to develop effective solutions and keep the charity on course.

The usual term of office of trustees is four years, with the possibility of another four-year term thereafter.

The position is a voluntary one although reasonable expenses for travel may be claimed.

This pack tells you more about the Bevan Foundation, the role of a trustee and how to apply.



About the Bevan Foundation

The Bevan Foundation was established in 2001 and registered as a charity in 2004. It is also a company limited by guarantee.

Its charitable purpose is the education of the public in social and economic matters affecting Wales.

Our vision

A fair, prosperous and sustainable Wales for all.

Our mission

To create insights, ideas and impact that end poverty and inequality.

Our values

We are independent, informed, inspiring and inclusive in everything we do.

Our strategy

Our strategy to 2025 focuses on:

- reducing poverty and especially deep poverty
- rebuilding resilient and inclusive communities where people's rights are upheld

Our activities

We achieve our mission through:

- undertaking robust research into social and economic issues
- generating deliverable ideas and recommendations for change
- producing accessible reports and briefings,
- organising events and webinars to set out our findings
- enabling the exchange of ideas and experience through online articles
- informing public policy debate and inspiring decision makers to take action.

You can see all our recent outputs on our website here: www.bevanfoundation.org

Our team

We have a team of 10 staff led by our Director Dr Victoria Winckler. Our office is based in Merthyr Tydfil.



Impact

Over the years the Bevan Foundation has made a large and lasting difference to people's lives.

We have an exceptionally high level of output including reports, briefings, articles, consultation responses, webinars and seminars, and training.

Demand for our insights is at a very high level, with our team speaking at conferences and events, sharing findings on television, radio and in print media and providing bespoke briefings for people and organisations.

Most important of all, we make a difference. In the last financial year alone, many of our practical solutions to poverty, inequality and injustice became a reality with:

- implementation of our recommendations for the introduction of a Welsh Benefits System;
- roll out of free school meals for primary school pupils, based on our evidence;
- an uplift in the budget for the Discretionary Assistance Fund and increased payments for people in financial crisis;
- an increase in Local Housing Allowance in Wales and the rest of the UK, as a result of our campaigning;
- inclusion of other migrants as well as refugees and asylum seekers in Welsh Government social cohesion policies.



Who we are and how we are funded?

There are currently 10 trustees who are also company directors:

John Chown (*Treasurer*)

Duncan Forbes (*Company secretary*)

Tamsin Stirling (*Vice Chair*)

Lynne Hughes

Michael Imperato

Professor Sally Power

Anthony Hunt

Bishop John D E Davies

Shavanah Taj

Richard Williams

More information about the board is on our [website](#)

The board meets four times a year, twice in person and twice remotely. In addition it holds an AGM in November. There are also task and finish groups on specific topics that you will be invited to get involved in.

Finances

The Bevan Foundation's income in 2022/23 was £424,604 and expenditure was £394,620.

The Bevan Foundation is funded by a number of trusts and foundations, including the Joseph Rowntree Foundation, Lloyds Bank Foundation and Justice Together; by charitable trading such as training, research consultancy and subscriptions by organisations; and by donations from individuals.



Is this You?

We are looking for people who are passionate about improving the lives of the people of Wales, and who want to make a difference by generating insights that help to change public policy and practice.

Trustees come from all walks of life – there are no specific qualifications or experiences we require. However applications from people with finance, fundraising, HR or IT experience would be particularly welcome.

We want our board to reflect the breadth of Wales' population. We welcome applications from everyone, but would particularly like to hear from younger people, people from Black, Asian and other Minority Ethnic groups, and people in north and west Wales. We'd also welcome applications from people working in front-line roles with people on low-incomes.

Support and training

Don't worry if you haven't had experience of being a trustee or board member before. We will offer you support and training to help you to undertake your role, and in addition we're aiming to partner with external board training programmes.



What you'll be doing

The trustees are accountable for all aspects of the Bevan Foundation's activities. You will contribute to:

- Guiding the Foundation's future strategic direction.
- Ensuring the Foundation is properly resourced to deliver its objectives, including its finances and people.
- Developing appropriate policies to shape its operation.
- Maximising its public benefits and impact.
- Safeguarding its reputation.
- Ensuring the charity complies with all its legal duties and obligations.
- Working to the highest ethical standards with the Nolan Principles of Public Life.

What's involved

Being a trustee involves a mixture of activities.

Attending board meetings

You'll need to attend and participate in board meetings. You'll need to read papers sent to you in advance of the meeting, and use your skills and experience to comment on them and reach decisions.

Contributing to task and finish groups

Sometimes we may ask you to contribute your skills and experience to one of our task and finish groups on a specific topic over a few months.

Responding to ad hoc requests

We might ask for your views on a matter that needs trustees' comments or decision in between meetings, so you need to be able to comment and respond.

Networking and being an advocate

Our trustees help to spread the word about the Bevan Foundation and encourage other people to support us. This might involve attending events on our behalf, explaining what we do to colleagues and friends, or simply following us on social media and sharing our content.

Interested? What to do next

If you're interested in becoming a trustee, please send us your CV and a covering letter explaining why you are interested in the role and what you can offer us. Send it to Victoria.winckler@bevanfoundation.org with 'Trustee application' in the subject line.

If you'd like an informal discussion before applying please email Victoria Winckler as above.

Key dates

There is no closing date! Instead we will be reviewing and inviting suitable candidates for an interview on a rolling basis. However, if you are interested we urge you to let us know sooner rather than later.

If you are selected after interview, you will be co-opted as a Trustee by the rest of the board then recommended for appointment for a four year term at our AGM in November.

Please note: Being a trustee is a voluntary role and is therefore unpaid. We can however reimburse reasonable travel and subsistence costs incurred on our behalf, in line with our expenses policy.

As Trustees are also company directors, you will need to become and remain a member of the company while you are a trustee. This involves contributing a minimum of £50 a year / £4.75 a month to the Foundation.

The Bevan Foundation is required to undertake checks to ensure that you are eligible to be a trustee. This will include a DBS criminal records check, a check to see if you are disqualified from being a company director and a check for insolvency, and a check of your right to work in the UK.

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